



**NORTH COLLINS CENTRAL SCHOOL**  
**P.O. BOX 740**  
**NORTH COLLINS, NEW YORK 14111**

HIGH SCHOOL: 2045 SCHOOL STREET  
TELEPHONE: (716) 337-0101/FAX: (716) 337-3457  
ELEMENTARY SCHOOL: 10469 BANTLE ROAD  
TELEPHONE: (716) 337-0166/FAX: (716) 337-0598  
BUSINESS OFFICE FAX: (716) 337-0658

**SCOTT J. TAYLOR**  
Superintendent of Schools

**BRANDON F. WOJCIK**  
Jr.-Sr. High School Principal

**JOHN A. CATALDO**  
Elementary Principal  
Chief Information Officer

**JINELLE N. BURGER**  
Director of Student Services

**FROM:** The North Collins Central School Transportation Department (716 337-0166 – ext. 2200)  
**RE:** Unsupervised Child Drop off Form – for students grades Pre-K thru 5<sup>th</sup> grade

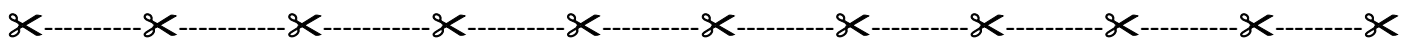
Dear Parent/Guardian:

It is a recommended practice from the NYS Education Department and the North Collins Central School District that parents/guardians should be present at a school bus stop to receive their child(ren) who attend Grades **Pre-K-5**. School bus drivers who do not physically see a parent/guardian at a bus stop have been trained to keep children ( Pre-K-5) on the school bus and return them to the North Collins Elementary School.

If, for whatever reason, you strongly desire your child ( Pre-K-5) to be discharged from the school bus without daily visual confirmation that a responsible adult is present to receive your child(ren), you must sign the authorization at the bottom of this page and return this form to your driver or our Transportation office.

This is a decision that should not be taken lightly. The NYS Education Department clearly states that parents/guardians must insure children get to and from their bus stop safely. The risk versus benefit of this simple convenience should be weighed. We strongly encourage parents/guardians to be at the bus stop. However, if urgent circumstances still motivate you to make this request, please return this signed letter to our office as soon as possible.

**PLEASE RETURN BOTTOM SECTION TO BUS DRIVER OR TRANSPORTATION OFFICE**



**Parent/Guardian Statement**

I do hereby authorize \_\_\_\_\_ *child/children's name(s)* \_\_\_\_\_  
to be discharged at the bus stop without a parent/guardian present until further notice. I understand that my authorization will be valid up until written notice is provided to North Collins Central School by myself asking for this authorization to cease.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Please print Parent/Guardian Name: \_\_\_\_\_